

National Cheng Kung University
Application Form for Outsider's Car Access

Applicant's unit :
Date :

Reason to enter :		To : (Visiting unit)	
Car Info	License plate number	Time :	From hr min mm dd yyyy ----- To hr min mm dd yyyy -----
Applicant info:			
Name:			
Email:			
Phone No.:			
Supervisor of applicant's unit	Department supervisor or Official Secondary supervisor of Official Affairs		
Suggested parking area	(Filled by policeman stationed, office is on Floor B1, west side of Yun-Ping building, NCKU)		

Team Leader of policeman stationed	
<input type="checkbox"/> Also notify General Affairs Section	(located on 4/F, east side of Yun-Ping building If number of cars is less than 10, it is not necessary to notify General Affairs Section)
Secretary Office Approval:	(Submit to Mr Fung, Yip-Da, Dwelling Affair Group, 3F, West side of Yun Ping Building)
<p>Notes :</p> <p>1. After approval by Secretary Officer, original application form will not be given back to applicant unit. Copied version will be sent directly to stationed police office. Then police will be notified to let subject cars access to campus at specific time.</p> <p>Secretary Officer will send the scanned application form to applicant's email address. (Applicant must provide active email address).</p> <p>If applicant unit wants the original applicant form, please click box below. <input type="checkbox"/> Original application form should be returned to applicant unit. Then original application form will be returned to applicant unit by secretary officer.</p> <p>2. Applicant must check outside driver to obey related traffic rules in campus. (Speed cannot be over 25 kilometers, not to drive in reverse, etc.). And park the car on the parking grid or assigned place.</p>	
Remarks:	